



Resilient Community Mini-Grant

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Question 1: What is the Peace4Tarpon Resilient Community Mini-Grant?

Answer: *Peace4Tarpon will award Mini-Grants up to \$1000 to provide creative, innovative programs that support building a resilient Tarpon Springs community.*

Mini-grants should support Peace4Tarpon's vision and mission:

Vision: The vision of Peace4Tarpon is for Tarpon Springs to be a trauma informed and resilient community.

Mission: To promote a trauma-sensitive community that fosters healing.

Question 2: Is there a defined area of Tarpon Springs where the projects must focus?

Answer: *Yes, the community within Tarpon Springs that is defined to benefit from the grant is Zone 1 which is located between U.S. 19 and Alternate 19 and North of Klosterman Road and South of Anclote River.*

Question 3: Who can apply?

Answer: *Individuals, groups, agencies, schools/teachers, or organizations can apply. Applicants must be 18 years or older or have an adult who is 18 years or older who will be responsible for the project.*

Question 4: Where can I find a Mini-Grant application?

Answer: *The application is on our website. (www.Peace4Tarpon.org) and can be picked up at the following locations:*

- *Tarpon Springs Housing Authority,*
- *CAP Center/Union Academy Family Center,*
- *The Shepherds Center.*

*Applications must be completely filled out, signed, and submitted by **February 28, 2017.***

Question 5: Do I/agency/business/organization have to be based in Tarpon Springs to be eligible to apply for the Resilient Community Grant?

Answer: *No. The benefits of the grants must, however, benefit the defined community of Tarpon Springs: between U.S. 19/Alternate 19 and Klosterman Road/Anclote River.*

Question 6: What is the focus of a project?

Answer: *Projects must focus on either: People, Place, or Equitable Opportunity.*

- **People:** *Support healing and connections between people to create a resilient community and counter the symptoms of community trauma; building intergenerational relations; elevating norms that promote/encourage healthy behaviors; organize and promote a positive community activity to build relationships and address a need for children and families; violence prevention programs*
- **Place:** *Improving the physical environment of the community: the look, feel, safety, housing, transportation, and the environment; reclaiming public space to be appealing to residents based on cultural pride or diversity; creating safer public space, housing, or transportation; road and street safety*
- **Equitable Opportunity:** *Supporting education, employment, and/or living wages - strategies to improve employment skills and opportunities; Conflict resolution; healing circles to support people to stay on paths to pursue educational and economic opportunities; improve the employment skills, capacity and readiness; linking community members to job opportunities; reducing gentrification/house improvements for low income families*

Question 7: What kinds of projects/programs are eligible to be considered?

Answer: Projects MUST focus on PEOPLE, PLACE, or EQUITABLE OPPORTUNITY. *Examples of projects that would be considered are below. Please keep in mind that proposing a similar program will not guarantee an award.*

- Educational support
- Community Activism
- Employment assistance
- Family Support
- Programs that brings the community together: Peace Garden, community mural, intergenerational or cultural activity, etc.
- Increasing healthy lifestyle
- Art therapy
- Beautification projects
- Safety enhancements
- Transportation alternatives
- Peace/Mindfulness
- Reduce, re-use, and recycle

Question 8: Can the grant funds be used to purchase items that would be distributed directly to families?

Answer: *No. Items to be distributed directly to families are not eligible. Items should be purchased that will be able to be re-used and to provide on-going support.*

Question 9: What items can be purchased with funds received from the grant?

Answer: *Funds can be used to for materials, supplies, equipment, or other products to support your project to create a resilient community.*

NOTE: *Funds cannot be used to purchase alcohol, tobacco, or for political support.*

Question 10: How much can I request?

Answer: *Grants can be requested up to \$1,000.*

Question 11: What is the deadline to submit an application?

Answer: *February 28, 2017*

Question 12: How long do I have to use the funds?

Answer: *The grant is for the time period of March 2017 to July 31, 2017.*

Question 13: Can an individual/agency/business/organization apply for multiple grants for separate projects or can they be combined into one application?

Answer: *A separate application must be used for each project.*

Question 14: How will I know if I am the recipient of a Mini-Grant?

Answer: *The Community Outreach Grant Committee will notify you of decisions by mid-March.*

Question 15: How important is it to follow the Mini-Grant instructions?

Answer: *It is of the utmost importance that you follow instructions. We will only consider applications that are properly and completely filled out and submitted by the application deadline.*

Question 16: What would disqualify a proposal?

Answer: *These are some reasons, not all, for denial of an application include:*

- *Late application*
- *Too vague of answers or proposal description*
- *Request does not focus on People, Place, or Equitable Opportunity*
- *Requests that exceed \$1000*
- *A detailed budget was not included or does not calculate correctly*

Question 17: Is there a time frame in which I have to use the funds?

Answer: *Yes. Funds must be used by the end of July 3, 2017.*

Question 18: What criteria will be used to award a grant?

Answer: *The Community Outreach Grant Committee will review each proposal using the following criteria:*

1. *Rationale for project need*
2. *Project Description which includes goals, and objectives, and activities*
3. *Timeline*
4. *Budget*

Question 19: Do I have to provide a detailed list for how the money will be used?

Answer: *Yes. You will need to include a detailed estimated budget indicating all materials, quantities, and costs to be used for your project. This will need to be submitted as a part of the application.*

Question 20: When the Mini-Grant Final Report is due, what needs to be included?

Answer: *The Final Report is due **July 31, 2017**. The report should include:*

- *a letter describing the program/project, activities that took place, attendance, etc.*
- *a brief evaluation of the program/project*
- *Receipts of purchases*
- *Flyers or invitations*
- *Photographs of events, products created, and before/after photos of environmental changes*
- *Articles of the event*
- *Web links regarding the program/project*
- *Survey community members to learn how the project changed them and their perspective*
- *Receipt Tracking Form and all original receipt*

Question 21: How should the Final Report be sent to Peace4Tarpon?

Answer: *By email – as a Word document, PowerPoint Presentation, PDF, or JPG*

- *Images, photographs or video must be sent as digital files, even if embedded in document.*
- *We accept these digital formats:*
 - *documents: DOC, DOCX, PDF*
 - *photographs: JPG, JPEG, PNG,*
 - *video: MPG, MPEG., MOV*

Question 22: What happens to the information and materials included in the Final Report?

Answer: *Peace4Tarpon **will celebrate successes** and incorporate reports into the MARC Grant evaluation materials. Peace4Tarpon also reserves the right to display materials on our website and social media platforms, on ACEs Connection, and the Health Federation of Philadelphia's website and materials. Full credit will be given to all materials provided.*

Question 23: Where do I submit my application?

Answer: *Applications should be mailed to:*
Peace4Tarpon
Wendy Sedlacek, MARC Program Manager
P.O. Box 1752
Tarpon Springs, FL 34688

OR

Hand delivered on the following dates to:
Wendy Sedlacek
Peace4Tarpon Office at the CAP Center

<i>February 1</i>	<i>9:00 a.m. to 12:00 am</i>
<i>February 8</i>	<i>9:00 a.m. to 12:00 am</i>
<i>February 15</i>	<i>9:00 a.m. to 12:00 am</i>
<i>February 22</i>	<i>9:00 a.m. to 12:00 am</i>

Question 24: Who can I contact if I have questions?

Answer: *Wendy Sedlacek, MARC Program Manager, Peace4Tarpon*
**727-741-2043*
**Wendy.sedlacek@lhc.us*